

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

October 20, 2025

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:05

Present: LaTisha Bievenue, Kim Knop, Michael Minton, Randy Sherman, Dana Warren

Absent: Kevin Knop, Cheryn Sutton

Approval of Last Month's Minutes: Michael made the motion and Randy seconded to approve last month's minutes. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: Discussed Appropriations Ordinance and Tax Levy

b. Library Policy:

c. Building and Grounds:

d. Public Relations:

e. Technology: Continuing to upgrade computers

f. Personnel: Kenzie is working on barcode training

Financial Report: Randy made the motion and Dana seconded to approve last month's bills. Motion carried.

Library Directors Report:

Staff & Staff Development

- Closing October 24 so staff can participate in the library crawl
- Kenzie is working on barcoding (copy-cataloging) training

Collection Management

- Baker & Taylor, our main book supplier, is shutting down. Opened account with Ingram, ordering from Amazon in the meantime.

Organization of the Library

Collaboration with Partners & Outreach

- New Recurring Programs run by Suzy and Kenzie
 - Broadway Karaoke (Sept and Oct) – 11 and 9 attended
 - Afternoon Tea (Sept and Oct) – 8 and 6 attended
 - Flour Power Hour (Sept) – 9 attended
- Other programs/events
- Fantasy Fest – September 20 – Had about 40 in attendance
- Lego Club 10/1 – 9 attended
- Craft Club – 0 attended
- Story Hour – 1 child attended
- Teen Advisory Board (October 3) – 3 teens attended
- Adult Book Club – numbers fluctuate at meetings but we have around 20 regular members
- Oktoberfest Book Sale – Made \$230.75 as of 10/17
- Library Crawl – had 24 visitors so far
- Coming Up
 - Percy Head Start Field Trip on October 23
 - Percy Trunk-or-Treat Oct 31
 - Elf on the Shelf – Stuffie Sleepover in November
 - Planning our Christmas event – Annie theme

Administration

- Electrical in staff room/kitchen/staff bathroom
- Automatic sinks/flushers in public restrooms

Old Business:

New Business: Review Chapters 12 and 13 in Serving Our Public 4.0

Adjournment: Michael made the motion and Dana seconded to adjourn the meeting at 7:43. Motion carried.

Respectfully submitted,

LaTisha Bievenue