

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

October 17, 2022

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:08.

Present: Mary Lynn Gerlach, Kim Knop, Kevin Knop, Dana Warren and Randy Sherman. Randy Sherman was sworn in to be a board member. Kevin left after Randy was appointed, quorum remained in effect.

Approval of Last Month's Minutes: Kim made the motion and Dana seconded to accept the minutes from last month's meeting. Motion carried

Absent: Cheryn Sutton, Michael Minton

Staff Present: Rachel Rheinecker

Visitors:

Correspondence: Karen Kiehna called about June's estate. No updates.

Standing Committee Reports:

a. **Finance:**

b. **Library Policy:**

c. **Building and Grounds:** Too late in the year to spray for weeds. Terminix is raising rates. Rachel will look into contract. Flag is down due to damage of connection to pole. Randy will look into it.

d. **Public Relations:**

e. **Technology:**

f. **Personnel:**

Financial Report:

Library Directors Report:

Staff & Staff Development

Collection Management

- Weeded adult general fiction and Christian fiction for book sale

Organization of the Library

- New teen and junior genre signs

Collaboration with Partners/Outreach

- Library Crawl October 1-31
- Oktoberfest Book Sale Oct 6-11 - Made \$197.10

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- Teen Advisory Board: 6 attended 9/28 - Teens reviewed shelving rules, took a shelving quiz, and put away some books. Next meeting 10/26.
- Game Days every Friday 3-6p.m. (Age 13 and up)
- Lego Club 1st Wednesday every month, 3-4p.m. 10/5 Session: 19 Attended
- Craft Club 2nd Wednesday every month, 3-4p.m. 10/12 Session: 18 Attended
- Story hour 3rd Wednesday every month, 11a.m. 10/19 Story hour (& ROE Birth to 5 Chat with Candace Gardner)
- Book Club, Friday 10/28
- Trick-or-Treat at the library on 10/31

Administration

- Still waiting to hear about Illinois Humanities Community Grant for \$5000 for general operations
- Going to apply for the Live and Learn Construction Grant
 - Mini grant to provide accessibility (for automatic doors)

Old Business: Neal Haertling did not respond to the certified letter sent, making his board resignation is effective as of the September 19 board meeting.

New Business: Reviewed Chapter 8 of Serving Our Public 4.0. Randy Sherman appointed board member to fill Neal's vacancy. Mary Lynn made the motion to accept 2022-2023 budget and appropriation ordinance. Dana seconded it. Roll call vote: Mary Lynn aye, Dana aye, Kevin aye, Kim aye. Motion carried.

Adjournment: Randy made the motion to adjourn at 7:42. Dana seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach