

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

April 21, 2025

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:06

Present: LaTisha Bievenue, Kim Knop, Michael Minton, Randy Sherman, Cheryn Sutton

Absent: Kevin Knop, Dana Warren

Approval of Last Month's Minutes: Randy made the motion and LaTisha seconded to approve last month's minutes.

Staff Present: Rachel Rheinecker

Correspondence: Discussed IMLS funding cuts

Standing Committee Reports:

a. Finance: Discussed scheduling the next budget meeting

b. Library Policy:

c. Building and Grounds: Sheila sprayed the weeds as needed.

d. Public Relations:

e. Technology: Getting ready to schedule upgrades

f. Personnel: Preparing employee performance evaluation

Financial Report: Kim made the motion and Randy seconded to pay last month's bills. Motion carried.

Library Directors Report:

Staff & Staff Development

- Taylor learned a lot at the book repair workshop
- Staff evaluations scheduled

Director's Report for April 21, 2025 Board Meeting

Collection Management

- Finishing up inventory search for missing items and deleting items we no longer have

Organization of the Library

- New kids furniture is here
- Shopping for storage cabinets

Collaboration with Partners & Outreach

- Lego Club 4/2: cancelled due to storms
- Book Club 4/4: 12 attended
- Craft Club 4/9: 10 attended (K-5th)
- Crafternoons: Typically 1-4 attend
- Wicked Movie Showing March 29 – 23 attended
- Under the Sea Party April 12 – 45 attended (including parents)
- Head Start Field Trip March 31 – 9 students
- Coming up:
 - Coaster Making Craft April 21
 - ICASH (IL Treasurer's Dept) April 21
 - Planning for Summer Reading – Level Up at Your Library (Gaming Theme)
- Received \$250 from ROE45 at Appreciation Luncheon to spend on library needs

Administration

- ALA LTC Accessible Small and Rural Libraries Grant
 - Lights installed April 4
 - Final grant report submitted April 16
- Erate 471s submitted 3/26/25

Old Business: Kid's furniture arrived, Taylor attended book repair workshop, Grant completed

New Business: Reviewed Serving Our Public 4.0 Chapter 4-5

Adjournment: Randy made the motion and Michael seconded to adjourn the meeting at 7:36. Motion carried.

Respectfully submitted,

LaTisha Bievenue