

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

Minutes

September 15, 2025

Roll call and Declaration of quorum: Kim called the meeting to order at 7:00.

Present: Kevin Knop, Kim Knop, Michael Minton, Randy Sherman, Dana Warren

Absent: LaTisha Bievenue, Cheryn Sutton

Approval of Last Month's Minutes: Randy made the motion and Kevin seconded to approve last month's minutes. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: Will invest the DeBernardi funds for 3 months and then revisit at the first of the year. Kevin made the motion and Randy seconded. Motion carried.

b. Library Policy:

c. Building and Grounds:

d. Public Relations:

e. Technology: 6 public computers have been replaced.

f. Personnel:

Financial Report: Will revisit Howell Financial and DeBernardi funds investment at the first of the year. Kevin made the motion and Dana seconded to pay last month's bills. Motion carried.

Library Directors Report:

Staff & Staff Development

- Planning to close one day in October so staff can participate in the library crawl
 - Book Club is also invited to join us

Collection Management

Organization of the Library

- Staff room reorganization is well underway
 - Kitchen has been completely emptied, cleaned, and reorganized
 - Storage closet is next to be organized
- Still shopping for a cabinet for the office

Collaboration with Partners & Outreach

- September programs
 - Theatre Club Broadway Karaoke – September 4 (Kenzie's first program)
 - Adult Book Club – September 5
 - Afternoon Tea – September 17 (Suzy's first program)
 - Flour Power Hour/ Baking Club – September 24 (Suzy's second program)
 - Fantasy Fest – September 20
 - Trivia Night – September 26
- Upcoming in October
 - Oktoberfest Book Sale the week of Oktoberfest
 - Lego Club, Craft Club, Story Hour, and Teen Advisory Board starting back up
 - Library Crawl
 - Percy Trunk-or-Treat
 - Coraline Interactive Movie

Administration

- Tech Grant: PC, switches, routers etc upgrades in progress

Old Business: Discussed having an open house per Cheryn's previous suggestion.

New Business:

Adjournment: Michael made the motion and Kevin seconded to adjourn the meeting, Motion carried.

Respectfully submitted,

Kim Knop