

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

September 19, 2022

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:05.

Present: Mary Lynn Gerlach, Kim Knop, Michael Minton and Dana Warren.

Approval of Last Month's Minutes: Michael made the motion and Dana seconded to accept the minutes from last month's meeting with correction of adjournment time. Motion carried.

Absent: Neal Haertling, Kevin Knop, and Cheryn Sutton

Staff Present: Rachel Rheinecker

Visitors: Randy Sherman

Correspondence:

Standing Committee Reports:

a. Finance: Budget will be displayed for one month and be put in the paper. Kim made the motion to accept the treasurer's report. Dana seconded. Motion carried. Mary Lynn made the motion to pay bills. Dana seconded. Motion carried.

b. Library Policy:

c. Building and Grounds:

d. Public Relations: Had good feedback on Fantasy Fest

e. Technology:

f. Personnel:

Financial Report:

Library Directors Report:

Staff & Staff Development

- Drake running game days and Lego club
- Taylor running book club, assisting with story hour, craft club, teen advisory board

Collection Management

Organization of the library

Collaboration with Partners/Outreach

- School visits resumed
- 8/31 Teen Advisory Board: 6 attended, helped weed books & fantasy fest prep

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- Game Days every Friday (Age 13 and up)
- Fantasy Fest September 17: 43 children & students, 19 adults
- Lego Club: first session 9/7, 19 children attended
- Craft Club: first session 9/14, 12 children attended
- Story hour scheduled for 9/21 at 11a.m.

Administration

- IPLAR (annual report to the state) submitted 8/31
- Erate 472 submitted 9/12
- Current grant purchases completed
- Applied for Illinois Humanities Community Grant for \$5000 for general operations on 7/7/22

Old Business: Mary Lynn had bid from Haertling Exterminating to spray for bugs at \$50.00 quarterly. Michael made the motion to remove Neal Haertling from the board.

New Business: Reviewed chapter 7 of Serving Our Public 4.0. Voted to accept Security Alarm bid to replace smoke detector and do annual fire alarm inspections.

Adjournment: Kim made the motion to adjourn at 7:37. Michael seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach