

October 21, 2020

7:00 P.M.

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

AGENDA

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
 - a. Finance
 - b. Library Policy
 - c. Building and Grounds
 - d. Public Relations
 - e. Technology
 - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed Session
11. Adjournment

Minutes

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

September 21, 2020

Present: Cheryn Sutton, Kim Knop, Mary Lynn Gerlach , Michael Minton, Kelly Bury , Neal Haertling Kevin Knop,

Absent:

Staff Present: Sarah Neal

Visitors Jennifer Haertling

Cheryn opened the meeting at 7:08 p.m.

Kim made a motion to accept the minutes and Michael seconded it. Motion carried.

Correspondence: Rotary Club asked for a member of the board to give a presentation at one of their meetings. Cheryn is going.

Standing Committee Reports:

- a. **Finance:**
- b. **Library Policy:** Kevin made a motion and Mary Lynn seconded to update short- and long-term goals until a later date.
- c. **Building and Grounds:**
- d. **Public Relations:**
- e. **Technology:**
- f. **Personnel:** Sarah has given her resignation. Her last day will be October 31, 2020
6. **Financial Report:** Kim made a motion and Kelly seconded to accept treasures report. Motion carried.

Library Director's Report:

- A. Staff and Staff Development:
- B. Collection Management:
- C. Collaboration with Partners/Outreach
- D. Administration
 1. Submitted Back to Books grant and PPE Grant
 2. E-rate 470 FY 20-21 is complete.

Old Business:

New Business: Jennifer Haertling was there to discuss high school students and coming to the library during school hours.

Adjournment: Kelly made the motion to adjourn at 8:08 p.m Kelly seconded. Motion carried.

Respectfully submitted,
Mary Lynn Gerlach, Secretary