October 21, 2020
7:00 P.M.

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

AGENDA

1. Roll call and declaration of quorum
2. Approval of last month’s minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
   a. Finance
   b. Library Policy
   c. Building and Grounds
   d. Public Relations
   e. Technology
   f. Personnel
6. Financial report
7. Library Director’s report
8. Old business
9. New business
10. Closed Session
11. Adjournment
Minutes

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

September 21, 2020

Present: Cheryn Sutton, Kim Knop, Mary Lynn Gerlach, Michael Minton, Kelly Bury, Neal Haertling, Kevin Knop,

Absent:

Staff Present: Sarah Neal

Visitors Jennifer Haertling

Cheryn opened the meeting at 7:08 p.m.

Kim made a motion to accept the minutes and Michael seconded it. Motion carried.

Correspondence: Rotary Club asked for a member of the board to give a presentation at one of their meetings. Cheryn is going.

Standing Committee Reports:

a. Finance:

b. Library Policy: Kevin made a motion and Mary Lynn seconded to update short- and long-term goals until a later date.

c. Building and Grounds:

d. Public Relations:

e. Technology:

f. Personnel: Sarah has given her resignation. Her last day will be October 31, 2020


Library Director’s Report:

A. Staff and Staff Development:

B. Collection Management:

C. Collaboration with Partners/Outreach

D. Administration

1. Submitted Back to Books grant and PPE Grant

2. E-rate 470 FY 20-21 is complete.

Old Business:

New Business: Jennifer Haertling was there to discuss high school students and coming to the library during school hours.

Adjournment: Kelly made the motion to adjourn at 8:08 p.m. Kelly seconded. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach, Secretary