

AGENDA

April 19, 2021

7:00 P.M.

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
 - a. Finance
 - b. Library Policy
 - c. Building and Grounds
 - d. Public Relations
 - e. Technology
 - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed session
11. Adjournment

Steeleville Area Public Library District

March 15, 2021

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:06. Kevin made the motion to accept the minutes. Kelly seconded the motion. Motion carried.

Present: Cheryn Sutton, Mary Lynn Gerlach, Michael Minton, Kim Knop, Kelly Bury, Kevin Knop and Neal Haertling.

Absent:

Staff Present: Rachel Rheinecker

Visitors: None

Correspondence:

Standing Committee Reports:

- a. **Finance:** Michael said we have a current CD due and we are going to roll over so we don't have so many CDs.
- b. **Library Policy:**
- c. **Building and Grounds:**
- d. **Public Relations:**
- e. **Technology:** We need to purchase a new security system DVR.
- f. **Personnel:** On March 2nd Rachel and Drake took a CPR class.
- g. **Financial Report:** Kelly made the motion to accept the treasurers report. Kim seconded it. Motion carried.

Library Director's Report:

- A. Staff and Staff Development:
- B. Collection Management: Back to Books grant purchasing still ongoing.

C. Collaboration with Partners/Outreach: Planning for Disney event in April and Summer Reading

D. Administration: Per Capita Grant application submitted; E-rate form 471 submitted

Old Business: AED was purchased.

New Business:

Adjournment: Michael made a motion to adjourn at 7:26. Kevin seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach, Secretary