

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

July 18, 2022

*Minutes*

**Roll call and Declaration of quorum:** Cheryn Sutton called the meeting to order at 7:14.

**Present:** Mary Lynn Gerlach, Cheryn Sutton, Michael Minton, Kevin Knop, and Dana Warren.

**Absent:** Neal Haertling, Kim Knop

**Approval of Last Month's Minutes:** Kevin made the motion and Cheryn seconded to accept the minutes from last month's meeting. Motion carried.

**Staff Present:** Rachel Rheinecker

**Visitors:** Randy Sherman

**Correspondence:**

Standing Committee Reports:

- a. **Finance:** Michael gave the board a copy of the year end final report.
- b. **Library Policy:**
- c. **Building and Grounds:**
- d. **Public Relations:**
- e. **Technology:**
- f. **Personnel:** Rayme Feldman was hired for part time librarian.

**Financial Report:** Dana made the motion to give a raise to Rachel. Kevin seconded it. Roll call vote: Dana aye, Kevin aye, Mary Lynn aye, Michael aye Cheryn aye. Motion carried.

**Library Directors Report:**

Staff & Staff Development

- Rayme is doing well

Collaboration with Partners/Outreach

- Summer Reading (June 6 - August 1)
  - 34 kids signed up as of 7/13
  - 25 completed reading logs turned in; on reading tree
  - Camp READ
    - 6/27: 10 children attended; 7/5: 11 children attended; 7/11: 8 children attended; 7/18: 9 children attended
  - Curbside crafts every Wednesday

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- Friday movies
  - 7/1: 2 attended the morning movie; 7/8: 6 attended the morning movie; 7/15: 3 attended the morning movie, 13 attended the afternoon movie
- G.O.A.T. program on 6/25: 20 kids attended
- New Storywalk hopefully will be up when school starts
- Teen Advisory Board last Wednesday of the month
- Book Club & Game Days continue once per month
- Planning Fantasy Fest in September

### Administration

- Per Capita Grant award letter received: \$6,168.45
- E-rate 486 submitted 7/13/22
- Applied for Illinois Humanities Community Grant for \$5000 for gen ops on 7/7/22
- Patron numbers going back up, total for FY21-22: 9,329
  - Pre-COVID >15,000 per year, FY20-21: 2,365
- Latest grant purchases: Extra lamination film, shelf dividers for teen section, items for Fantasy Fest

**New Business:** The board reviewed Serving Our Public 4.0 Chapter 5. Kevin made the motion to raise the non-resident fee to \$60.00. Michael seconded it. Motion carried.

**Old Business:** Mary Lynn informed the board that we are not allowed to have the TIF money in our account. When there is a repair needed we can request it to pay for it.

**Adjournment:** Kevin made the motion to adjourn at 8:17. Michael seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach