

# STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

May 20, 2024

## *Minutes*

**Roll call and Declaration of quorum:** Cheryn called the meeting to order at 7:00

**Present:** Cheryn Sutton, Kevin Knop, Dana Warren, Randy Sherman, Michael Minton, LaTisha Bievenue

**Absent:** Kim Knop

**Approval of Last Month's Minutes:** Michael made the motion to approve last month's minutes and Kevin seconded. Motion carried.

**Staff Present:** Rachel Rheinecker

**Visitors:**

**Correspondence:**

**Standing Committee Reports:**

**a. Finance:** Dana made the motion and Kevin seconded to break CD terms for better rates. Roll call vote. LaTisha Bievenue, aye; Michael Minton, aye; Randy Sherman, aye; Cheryn Sutton, aye.

**b. Library Policy:**

**c. Building and Grounds:** Weedeated and sprayed

**d. Public Relations:**

**e. Technology:**

**f. Personnel:** Discussed possible part-time job opening

**Financial Report:** Updated budget. Kevin made the motion and LaTisha seconded to pay the bills. Motion carried.

## **Library Directors Report:**

### Staff & Staff Development

- Staff evaluations in progress

### Collection Management

### Organization of the Library

### Collaboration with Partners & Outreach

- **Monthly:**
  - Lego Club May Session – 15 kids
  - Craft Club May Session – 1 kid (Bad Storm)
  - Story hour April/May 20
  - Next Book Club – June 7, 4:15pm
  - Teen Book Club - on hiatus
  - Game Days are meeting again, not library-run
- **Camp Half Blood (Percy Jackson event) – April 27**
  - 34 kids attended, 3 teen volunteers
- **First Accessibility Discussion May 10 (For ALA LTC grant)**
  - 1 person attended
  - 5 surveys completed
  - Will schedule 1-2 more after Summer Reading
- **Summer Reading Program – “A Universe of Stories”**
  - Registration begins May 20
  - Program runs from June 3-July 27
  - Teen programs every Monday
  - Kids programs every Wednesday
  - Movies Every Friday
  - 3 adult programs
  - 2 family programs

### Administration

- Received funds from DeBernardi Estate on May 9

## **Old Business:**

**New Business:** Discussed June DeBernardi Estate Gift. Cheryn made the motion and Randy seconded to invest in a 13 month 4.95 APY at First National Bank. Roll Call Vote. LaTisha Bievenue, aye; Kevin Knop, aye; Michael Minton, aye; Dana Warren, aye. Kevin made the motion and Randy seconded to approve the FY24-25 Budget. Roll Call Vote. LaTisha Bievenue, aye; Michael Minton, aye; Cheryn Sutton, aye, Dana Warren, aye.

**Adjournment:** Kevin made the motion to adjourn at 7:49. Dana seconded. Motion carried

**Respectfully submitted,**

**LaTisha Bievenue**