

Steeleville Area Public Library District

May 24, 2021

Minutes

Roll call and Declaration of quorum: Vice President Kim Knop called the meeting to order at 7:04. Motion was made by Mary Lynn to approve the amended minutes. Kim seconded it. Motion carried.

Present: Mary Lynn Gerlach, Kim Knop, Neal Haertling and Dana Warren

Absent: Cheryn Sutton, Kevin Knop and Michael Minton

Staff Present: Rachel Rheinecker

Visitors: None

Correspondence:

Standing Committee Reports:

a. **Finance:** Needs to meet before June 30, 2021 to prepare FY2022 budget.

b. **Library Policy:**

c. **Building and Grounds:**

d. **Public Relations:**

e. **Technology:**

f. **Personnel:**

g. **Financial Report:** Kim made the motion to accept the treasurer's report. Mary Lynn seconded it. Motion carried.

Library Director's Report:

A. **Staff and Staff Development:**

- Taylor completed Barcoding course
- Rachel to begin Director's University June 4

- B. Collection Management:
 - Fifth purchase for Back to Books grant
 - Filling in missing books from junior series'
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- C. Collaboration with Partners/Outreach:
 - Kids enjoyed Disney month, craft kits and scavenger hunt very popular
 - Summer Reading plans:
 - Reading log packets ready to go
 - Kick-off event June 5
 - Crafts every Monday
 - Crayon scavenger hunt
 - Prizes purchase and gifted by ROE
 - Book sale July 3
 - Finale party July 31
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- D. Administration:
 - Back to Books grant on schedule, 4 reimbursement payments received
 - Covid updates
 - Stopped book quarantine
 - Moved furniture back
 - Opened more computers
 - Stopped temperature checks
 - Still requiring masks

Old Business:

New Business: Library will have a book sale on July 3rd.

Summer reading program starts June 5th and goes to July 31st. The theme this year is Reading Colors your World.

We will wait until the June meeting to elect officers.

Adjournment: Neal made a motion to adjourn the meeting at 7:46. Kim seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach, Secretary