

# STEELEVILLE AREA PUBLIC LIBRARY

March 18, 2024

## *Minutes*

**Roll call and Declaration of quorum:** Kim called the meeting to order at 7:02

**Present:** Kim Knop, Randy Sherman, Kevin Knop, Dana Warren, LaTisha Bievenue

**Absent:** Cheryn Sutton, Michael Minton

**Approval of Last Month's Minutes:** Kevin made the motion to approve the last months minutes and Randy seconded. Motion carried.

**Staff Present:** Rachel Rheinecker

**Visitors:** Judy Wolters and Natalie Hand

**Decennial Committee Meeting:** Randy Sherman made the motion to approve final Decennial Committee report. Kevin Knop seconded. LaTisha Bievenue, aye; Natalie Hand, aye; Kim Knop, aye; Randy Sherman, aye; Dana Warren, aye; Judy Wolters, aye. Motion carried.

**Correspondence:**

**Standing Committee Reports:**

**a. Finance:**

**b. Library Policy:**

**c. Building and Grounds:** Randy pulled the weeds and sprayed. Randy also added the leaves and apple to The Giving Tree

**d. Public Relations:**

**e. Technology:** Lazerware will be updating Rachel's computer. We have decided to spread out computer updates over 3 fiscal years.

**f. Personnel:** Drake will be leaving.

**Financial Report:** Randy made the motion and Kevin seconded to pay the bills.

## **Library Directors Report:**

### Staff & Staff Development

- Drake resigned, but is going to try to keep up game day on a volunteer basis
- Taylor and Suzy are both taking some extra hours for now

### Collection Management

### Organization of the Library

### Collaboration with Partners & Outreach

- Monthly:
  - Lego Club Feb Session – 22 kids
  - Craft Club Feb Session – 17 kids
  - Story hour Feb 21 – 11am, 1 child; 3pm, 3 children
  - Next Book Club – April 5, 4:15pm
  - Teen Book Club - 3 members so far
  - Game Days every Friday (Age 13 and up)
- DIY Coasters – February 29, 4-6pm – 6 attended
- Seed Swap (with Christy Howell) – March 16, 11am-1pm
- Eclipse Party April 8, 12-4pm
  - Make pinhole projectors, eclipse viewers available, snacks, watch the eclipse on our lawn
- Camp Half Blood (Percy Jackson event) – April 27, 10am-1pm
  - Games, crafts, scavenger hunt, etc
- Working on Summer Reading Program: A Universe of Stories

### Administration

- Received the ALA Accessibility Grant for automatic doors & lighting upgrades - \$10,000

**Old Business:** Rachel received grant for automatic doors and lighting. Will be needing discussion and feedback for the grant.

**New Business:** Scheduled closed meeting on April 15, 2024 to review previous closed meetings. Reviewed Government and Administration Checklist (Serving Our Public 4.0).

**Adjournment:** Kim made the motion to adjourn at 7:52. Dana seconded. Motion carried.

**Respectfully submitted,**

**LaTisha Bievenue**