STEELEVILLE AREA PUBLIC LIBRARY

March 18, 2024

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:02

Present: Kim Knop, Randy Sherman, Kevin Knop, Dana Warren, LaTisha Bievenue

Absent: Cheryn Sutton, Michael Minton

Approval of Last Month’s Minutes: Kevin made the motion to approve the last months minutes and Randy seconded. Motion carried.

Staff Present: Rachel Rheinecker

Visitors: Judy Wolters and Natalie Hand

Decennial Committee Meeting: Randy Sherman made the motion to approve final Decennial Committee report. Kevin Knop seconded. LaTisha Bievenue, aye; Natalie Hand, aye; Kim Knop, aye; Randy Sherman, aye; Dana Warren, aye; Judy Wolters, aye. Motion carried.

Correspondence:

Standing Committee Reports:

a. Finance:

b. Library Policy:

c. Building and Grounds: Randy pulled the weeds and sprayed. Randy also added the leaves and apple to The Giving Tree

d. Public Relations:

e. Technology: Lazerware will be updating Rachel’s computer. We have decided to spread out computer updates over 3 fiscal years.

f. Personnel: Drake will be leaving.

Financial Report: Randy made the motion and Kevin seconded to pay the bills.
Library Directors Report:

Staff & Staff Development
- Drake resigned, but is going to try to keep up game day on a volunteer basis
- Taylor and Suzy are both taking some extra hours for now

Collection Management
Organization of the Library
Collaboration with Partners & Outreach
- Monthly:
  - Lego Club Feb Session – 22 kids
  - Craft Club Feb Session – 17 kids
  - Story hour Feb 21 – 11am, 1 child; 3pm, 3 children
  - Next Book Club – April 5, 4:15pm
  - Teen Book Club - 3 members so far
  - Game Days every Friday (Age 13 and up)
- DIY Coasters – February 29, 4-6pm – 6 attended
- Seed Swap (with Christy Howell) – March 16, 11am-1pm
- Eclipse Party April 8, 12-4pm
  - Make pinhole projectors, eclipse viewers available, snacks, watch the eclipse on our lawn
- Camp Half Blood (Percy Jackson event) – April 27, 10am-1pm
  - Games, crafts, scavenger hunt, etc
- Working on Summer Reading Program: A Universe of Stories

Administration
- Received the ALA Accessibility Grant for automatic doors & lighting upgrades - $10,000

Old Business: Rachel received grant for automatic doors and lighting. Will be needing discussion and feedback for the grant.

New Business: Scheduled closed meeting on April 15, 2024 to review previous closed meetings. Reviewed Government and Administration Checklist (Serving Our Public 4.0).

Adjournment: Kim made the motion to adjourn at 7:52. Dana seconded. Motion carried.

Respectfully submitted,

LaTisha Bievenue