

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

December 18, 2023

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:14

Present: Cheryn Sutton, Kim Knop, Kevin Knop, Randy Sherman, Michael Minton, Dana Warren, and LaTisha Bievenue

Absent:

Approval of Last Month's Minutes: Kevin made the motion to approve last month's minutes and Michael seconded. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: Tax Levy filed on December 14th. June DeBernardi left money to the library in her Will. Will receive some of it close to the 1st the year.

b. Library Policy:

c. Building and Grounds:

d. Public Relations:

e. Technology:

f. Personnel:

Financial Report: Randy made the motion and Kevin seconded to approve the financial report. Kevin made the motion and Dana seconded to pay the bills. Motion carried

Library Directors Report:

Staff & Staff Development

- Staff Sexual Harrassment Training this week
- Taylor Barcoding refresher training this week

Collaboration with Partners & Outreach

- Monthly:
 - Teen Advisory Board November Meeting – 4 teens
 - Lego Club Dec session – 21 kids
 - Craft Club Dec session – 21 kids
 - No regular story hour this month
 - Next Book Club – January 5, 4:15pm
 - Game Days every Friday (Age 13 and up)
- Elf-Stravaganza – Dec 16
 - Elf story hour, letters to Santa, Elf movie
 - 16 attended

Administration

- Did not receive Illinois Humanities Grant
- Applied for ALA Accessibility grant to pay for automatic doors and to upgrade lighting
 - Decision on February 8
- Working on Erate form 470
- Working on Per Capita Grant application
- Should be getting some of the funds from the June DeBernardi donation early next year
 - For “building fund”

Old Business:

New Business:

Adjournment: Kevin made the motion to adjourn at 7:27. Michael seconded. Motion carried.

Respectfully submitted,

LaTisha Bievenue