

# STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

February 17, 2026

## *Minutes*

**Roll call and Declaration of quorum:** Cheryn called the meeting to order at 7:04

**Present:** LaTisha Bievenue, Kim Knop, Michael Minton, Randy Sherman, Cheryn Sutton

**Absent:** Kevin Knop, Dana Warren

**Approval of Last Month's Minutes:** Michael Minton made the motion to approve last month's minutes and Kim seconded. Motion carried.

**Staff Present:** Rachel Rheinecker

**Visitors:**

**Correspondence:** The Board received a thank you card from Judy Wolters. Rachel and Taylor received a thank you card from Nancy Joost.

**Standing Committee Reports:**

**a. Finance:** CD is due the 22<sup>nd</sup>. Plan to invest with Howell Financial. W2s and 1099s were submitted.

**b. Library Policy:**

**c. Building and Grounds:** Discussed plumbing issues

**d. Public Relations:**

**e. Technology:** Discussed security camera quotes. Cheryn made the motion and Randy seconded to go with Security Alarm. Roll Call Vote: LaTisha Bievenue; aye, Kim Knop; aye, Michael Minton; aye.

**f. Personnel:**

**Financial Report:** Kim made the motion and LaTisha seconded to approve last month's bills. Motion carried.

## **Library Directors Report:**

### Staff & Staff Development

- Taylor and Rachel attending Member's Day virtual conference 2/19 (hosted by IHLS)

### Collection Management

- Book ordering mostly back on schedule

### Organization of the Library

- Christmas decorations are back in storage
- Storage room organization is complete, looking into cabinets now

### Collaboration with Partners & Outreach

- Recurring Programs
  - Broadway Karaoke 1/15: 5 attended – several people have expressed interest
  - Afternoon Tea 1/21: 8 attended
  - Flour Power Hour (baking club) 1/28: 6 attended (Should have had more, but it was right after closures for snow)
  - Lego Club 2/4: 6 attended
  - Craft Club 2/11: 3 attended
  - Story Hour 1/21: 1 child & 1 parent attended
  - Adult Book Club 2/6: 14 attended
  - Monthly Movies (2/13)- The Princess Diaries
- Coming Up
  - Paint Your Partner – February 23
  - Elemental Party – April 18
  - Starting Summer Reading Planning
    - Working with Ag in the Classroom and 4-H
    - Hosting Wild Times Exotics again
- ROE Luncheon 12/13 – Thank you lunch for library staff and tutors who help with GED/ESL/Tutoring (Kim hosts annually)
  - Requires closing the library part of the day

### Administration

- Camera quotes to complete Tech Grant
- Plumbing issues – getting estimates from Haury

**Old Business:** Discussed setting up Board Emails. Discussed buying storage cabinets. Snow removal appreciation. Discussed and voted to continue with Howell investment for DeBernardi Funds. Randy made the motion and Kim seconded to choose the best rate. Motion carried.

**New Business:** Reviewed Serving Our Public 5.0 - Access Action Plan.

**Adjournment:** Meeting was adjourned at 8:05.

**Respectfully submitted,**

**LaTisha Bievenue**