

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

September 18, 2023

Minutes

Roll call and Declaration of quorum: Kim Knop called the meeting to order at 7:10.

Present: Kim Knop, Kevin Knop, Randy Sherman, Dana Warren

Absent: LaTisha Bievenue, Michael Minton, Cheryn Sutton

Approval of Last Month's Minutes: Kevin made the motion and Dana seconded to accept the minutes from last month's meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance:

b. Library Policy:

c. Building and Grounds: Will check with Jennifer about the rock around the HS sign

d. Public Relations:

e. Technology: Waiting on grants to make final decision

f. Personnel: Hiring in process for PT clerk

Financial Report: Kevin made the motion and Randy seconded to pay the bills. Motion passed.

Library Directors Report:

Staff & Staff Development

- Hiring in progress for PT clerk and Bookkeeper
- Rachel attended Randolph-Perry director's meeting August 30

Collection Management

- Weeding in progress for Oktoberfest Book Sale

Organization of the Library

Collaboration with Partners & Outreach

- Game Days every Friday (Age 13 and up): attendance varies from 4 to 12
- Adult Interactive Movie September 8, 5-7pm (Grease) – 8 attended
 - Good feedback
- Seizure First Aid Certification Training provided by The Epilepsy Foundation of Southern Illinois – September 14, 4:30pm
- Lego Club first session – 22 kids
- Craft Club first session – 16 kids
- Story Hour September 20, 11am
- Teen Advisory Board September 27, 3-4pm
- Book Club, September 29, 4:15pm
- October 5, 5-6pm – Pumpkin decorating with Christy Howell
- October 7, 10am-1pm – Zombie Party
- October 9, 4-6pm – All Ages Interactive Movie (Hocus Pocus)

Administration

- Should hear about grants early Oct
- IPLAR (annual report) is submitted

Old Business: Discussed moving Decennial Committee Meeting to November. Decided not to change date, will stay in October.

Purchasing Apple for Giving Tree in memory of Linda Apple. Purchase approved.

New Business: Reviewed Chapters 10 & 11 of Serving Our Public 4.0.

Adjournment: Kevin made the motion to adjourn at 7:32. Dana seconded it. Motion carried.

Respectfully submitted,

Latisha Bievenue