

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

January 16, 2023

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:03.

Present: Mary Lynn Gerlach, Kim Knop, Michael Minton, Cheryn Sutton, Randy Sherman, and Dana Warren.

Approval of Last Month's Minutes: Michael made the motion and Randy seconded to accept the minutes from last month's meeting. Motion carried.

Absent: Kevin Knop

Staff Present: Rachel Rheinecker

Visitors:

Correspondence: Good feedback from Book Club Christmas party.

Standing Committee Reports:

a. Finance:

b. Library Policy:

c. Building and Grounds: Randy is discussing spraying weeds with his wife. Will compare cost with Country Bloomers. Tabled until next meeting.

d. Public Relations:

e. Technology: Lazerware will be updating some computers, swapping others; we will have two fewer computers total. Replacements will be needed in the near future.

f. Personnel:

Financial Report: TIF expires in 2023. Cheryn asked about #3349.31 from school. Need to look into whether it was received or not, or call S. Mulholland. Mary Lynn made the motion to accept the treasurer's report and pay the bills. Randy seconded it. Motion carried.

Library Directors Report:

Staff & Staff Development

Collection Management

Organization of the Library

- Christmas decorations taken down

Collaboration with Partners/Outreach

- Game Days every Friday 3-6p.m. (Age 13 and up)

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

- Lego Club 1/4 session: 16 attended, made winter scenes
- Craft Club 1/11 Session: 17 attended, made origami rabbits for Lunar New Year
- Story hour 1/18
- Book Club - next meeting January 20
- Teen Advisory Board - next meeting January 25
- Planning a book tasting and blind date with a book in February

Administration

- Working the Live and Learn Construction Grant application
 - Mini grant to provide accessibility (for automatic doors)
- Looking for a grant to pay for necessary computer upgrades
- Working on Per Capita Grant application
- Policy Review

Old Business:

New Business:

Reviewed Serving Our Public 4.0 chapter 1. Reviewed "Library Days and Dates to Remember" calendar. Rachel will find out if we need to pass a prevailing wage act ordinance annually. Mary Lynn made a motion to elect Kim Knop to FOIA officer. Michael seconded. Motion passed.

Adjournment: Kim made the motion to adjourn at 7:29. Dana seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach