Roll call and Declaration of quorum: Cheryn Sutton called the meeting to order at 7:06

Present: Cheryn Sutton, Kim Knop, Kevin Knop, Michael Minton, Randy Sherman, LaTisha Bievenue

Absent: Dana Warren

Approval of Last Month’s Minutes: Kim made the motion and Kevin seconded to accept the minutes from last month’s meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: Kevin motioned to pay insurance for the board. Randy seconded. Motion carried. Stephanie announced she wanted to leave the book keeper position and discussed finding a replacement.

b. Library Policy: New Section 5

c. Building and Grounds: Discussed putting in strip for window, clean windows in the fall, and plumbing lift station repair.

d. Public Relations:

e. Technology: Discussed computer quotes.

f. Personnel: Rayme announced she will be leaving the part-time position and discussed finding a replacement.

Financial Report:
Library Directors Report:

Staff & Staff Development
- Planning a staff day for a staff meeting and training
- Decided to move Rayme to a volunteer position

Collection Management
- Getting ready to weed all fiction for the October Book Sale

Organization of the Library
Collaboration with Partners & Outreach
- Game Days every Friday (Age 13 and up): attendance varies from 4 to 12
- Herb Butter making class, August 14, 7 attended
- Adult Interactive Movie September 8, 5-7pm (partially after hours) - Grease
- Seizure First Aid Training provided by The Epilepsy Foundation of S. IL– 9/14, 4:30pm
- Book Club, August 25, 4:15pm
- Lego Club, Craft Club, Story Hour, & Teen Advisory Board start up again in September
- September is Library Card Sign Up Month
- Planning a Halloween event in October

Administration
- Rob-See-Co Rural Library Grant winners will be announces on Sept 28
  - $1500 to help upgrade our computers
- Applied for an Illinois Humanities General Operations grant for $10,000
  - Deadline is Sept 15, so probably won’t know until October at least
- IPLAR (annual report) is done, just needs secretary’s audit and signatures
- Erate 472 and 486 are done

Old Business: Kevin made the motion and Kim seconded to pay the bills. Discussed Linda Appel memorial.

New Business: Kim and Kevin signed to approve the secretary audit. Cheryn and LaTisha signed to approve the IPLAR. Reviewed Chapter 8 and 9.

Adjournment: Kim made the motion to adjourn at 7:57. Kevin seconded it. Motion carried.

Respectfully submitted,

Latisha Bievenue