

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

August 17, 2026

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:04

Present: LaTisha Bievenue, Kevin Knop, Kim Knop, Michael Minton, Randy Sherman, Cheryn Sutton, Dana Warren

Absent:

Approval of Last Month's Minutes: Randy made the motion and Kevin seconded to approve last month's minutes. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: 13 month CD matured

b. Library Policy:

c. Building and Grounds:

d. Public Relations: Received good feedback on the summer reading program

e. Technology:

f. Personnel:

Financial Report: Cheryn Sutton made the motion and Randy Sherman seconded to allow \$7,500 for future furniture expenses. Roll Call Vote: LaTisha Bievenue; aye, Kevin Knop; aye, Kim Knop; aye, Michael Minton; aye, Dana Warren; aye.

Library Directors Report:

Staff & Staff Development

- Training Day August 10 – Library Closed
 - Active Threat Training – Illinois Heartland Library System (IHLS)
 - Annual Sexual Harassment Prevention Training – State of Illinois
 - Reader's Advisory Training - IHLS
 - Handling Challenging Patrons Training - IHLS
 - Narcan Administration Training – DuPage County Health Department
 - Book Repair Practice

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Collection Management

- New manga shelving – space to expand section

Organization of the Library

- Reorganized teen sections to help boost circulation

Collaboration with Partners & Outreach

- Summer Reading Program (SRP) Overview
 - Summer reading was a big success. Had a couple movies with no attendance, but most of the programs were full, with a waitlist. Had a regular group of about 10 kids and 10 teens who came every Monday and Wednesday. Adult and all ages programs were very popular.
 - 70+ kids, 28 teens, and 37 adults participated in the reading challenges.
- August – America250 Movie Series
- Herb Butter Class with Christy Howell – August 20, 5-6pm
- Ongoing Programs
 - Karaoke – August 6, 4-6pm – 8 attended
 - Book Club – August 7, 4:15pm – 12 attended
 - Afternoon Tea – August 19, 3-4pm
 - Flour Power Hour – August 26, 3-4pm
- Restarting Lego Club & Story Hour in October
- Craft Club/Teen Club this fall
- September – High School Musical Party and Interactive Movie
- Started planning for Library Crawl
- Started planning for Open House in Jan/Feb

Administration

- Annual Report (IPLAR) almost ready to submit – due September 1

Old Business:

New Business: Reviewed Serving Our Public 5.0 Governance and Administration, Completed Secretary's Audit for IPLAR, Reviewed IPLAR and signed. Discussed putting infographic in the County Journal.

Adjournment: Kevin made the motion and Kim seconded to adjourn the meeting at 7:44. Motion carried.

Respectfully submitted,

LaTisha Bievenue