

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

March 16, 2026

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:07

Present: LaTisha Bievenue, Kevin Knop, Kim Knop, Michael Minton, Randy Sherman, Cheryn Sutton, Dana Warren

Absent:

Approval of Last Month's Minutes: Kim made the motion to approve last month's minutes and Cheryn seconded. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence: Received a memorial donation in Glenda Minton's name. Discussed sending James Lobisch thank you card in appreciation for snow removal.

Standing Committee Reports:

a. Finance: Divided DeBernardi's funds into two equal CDs one for 13 months at 3.85% and the other for 3 years at 3.9%

b. Library Policy:

c. Building and Grounds:

d. Public Relations:

e. Technology:

f. Personnel:

Financial Report: Kevin made the motion and Dana seconded to pay last month's bills. Motion carried.

Library Directors Report:

Staff & Staff Development

- Steeleville hosting Perry/Randolph CCM Meeting 4/14 (Local Directors)

Collection Management

- Westerns have been incorporated into general fiction
- Preparing board games and puzzles to be cataloged for circulation

Organization of the Library

- 1 new cabinet has been purchased for the office
- Moving board games and puzzles out of storage to create more space

Collaboration with Partners & Outreach

- Recurring Programs
 - Broadway Karaoke 2/: 7 attended
 - Changing to just karaoke (not Broadway only) this month
 - Afternoon Tea 2/18: 9 attended
 - Flour Power Hour (baking club) 2/25: 10 attended
 - Lego Club 3/4: 7 attended
 - Craft Club 3/11: 0 attended (bad weather)
 - Story Hour 2/18: 2 children & 2 parents attended
 - Adult Book Club 3/6: 17 attended – received positive feedback about blind date month
 - Upcoming Monthly Movies
 - 3/24- Rise of the Guardians (2012)
 - 4/6- Easter Parade (1948)
 - 4/6- Elemental (2023)
 - Paint Your Partner (2/23) – 9 attended
- Coming Up
 - Seed Swap – April 4 (with Christy Howell and Sparta Garden Club)
 - Elemental Party – April 18
 - Games, Crafts, Snacks, Prizes, etc
 - Starting Summer Reading Planning
 - Working with Ag in the Classroom, 4-H, & Christy Howell
 - Hosting Wild Times Exotics again

Administration

- New camera installation scheduled for 3/19
- Plumbing – quotes from Haury, A&W, Heartland
- Received \$880.00 in memorial donations for Glenda Minton

Old Business: Discussed plumbing quotes. Kevin made the motion and Michael seconded to accept Haury's offer. Motion carried.

New Business: Reviewed Serving Our Public 5.0 Advocacy & Community Engagement

Adjournment: Kevin made the motion and Kim seconded to adjourn the meeting. Motion carried

Respectfully submitted,

LaTisha Bievenue