

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

February 21, 2023

Minutes

Roll call and Declaration of quorum: Kim called the meeting to order at 7:03.

Present: Kevin Knop, Kim Knop, Michael Minton, Cheryn Sutton, and Randy Sherman.

Absent: Mary Lynn Gerlach, Dana Warren

Approval of Last Month's Minutes: Randy made the motion and Kevin seconded to accept the minutes from last month's meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors: Latisha Bievenue and Esme Bievenue Smith

Correspondence: Linda Appel letter from funeral home. \$2105 in donations.

Standing Committee Reports:

- a. **Finance:** Received release of mortgage. We now own the building outright.
- b. **Library Policy:** Will update in March.
- c. **Building and Grounds:** Randy's wife will not spray weeds. Randy agreed to spray weeds if we purchase needed materials/chemicals.
- d. **Public Relations:**
- e. **Technology:** Computers will all need to be replaced by 2025.
- f. **Personnel:**

Financial Report:

Library Directors Report:

Staff & Staff Development

Collection Management

Organization of the Library

Collaboration with Partners/Outreach

- Game Days every Friday 3-6p.m. (Age 13 and up)
- Lego Club 2/1 session: 12 attended
- Craft Club 2/8 Session: 18 attended
- Story hour 2/15 : 1 attended
- Book Club - next meeting March 17
- Teen Advisory Board - January meeting canceled for weather; next meeting February 22
- Book Tasting February 14 - 6 attended

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- Blind Date with a Book
 - Expanded to teens this year, will do middle school next year
 - 13 checked out so far, 3 cards returned
 - Prize drawing in March
- Started planning for summer reading and Disney Day

Administration

- Working the Live and Learn Construction Grant application for 2024, a mini grant for small construction projects and upgrades
- Looking for a grant to pay for necessary computer upgrades
- Per Capita Grant application submitted January 27
- Policy review in progress
- Clearwave update - better internet, free phones, \$10 less per month

Old Business:

Randy will handle weed spraying. Terminix/Quote from Haertling was tabled until next meeting.

New Business:

Reviewed Serving Our Public 4.0 chapter 2. Discussed what to do with donations in Linda Appel's name. Considering using to purchase computer upgrades.

Adjournment: Kevin made the motion to adjourn at 7:29. Michael seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach