

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

June 20, 2022

Minutes

Roll call and Declaration of quorum: Cheryn Sutton called the meeting to order at 7:25.

Present: Mary Lynn Gerlach, Cheryn Sutton, Michael Minton, Kevin Knop, and Dana Warren.

Absent: Neal Haertling, Kim Knop

Approval of Last Month's Minutes: Kevin made the motion and Cheryn seconded to accept the minutes from last month's meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

- a. **Finance:** Mary Lynn made the motion to accept FY23 budget. Cheryn seconded. Roll call vote was: Mary Lynn aye, Cheryn aye, Kevin aye, Michael aye and Dana aye. Motion carried.
- b. **Library Policy:**
- c. **Building and Grounds:** Neal will give us the name of electrical contractor.
- d. **Public Relations:**
- e. **Technology:**
- f. **Personnel:**

Financial Report: Mary Lynn made the motion to pay the bills. Kevin seconded it. Motion carried.

Library Directors Report:

Staff & Staff Development

- Employee evaluations completed on June 13
- Rayme Feldmann hired for 10 hours/week

Organization of the Library

- We may close the library one or two days after Summer Reading ends for cleaning/reorganization of kids/teen area

Collaboration with Partners/Outreach

- Summer Reading began June 6
 - 19 kids signed up as of 6/1; 5 completed reading logs turned in; on reading tree
 - Camp READ

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- 6/6: 8 children attended; 6/13: 9 children attended; 6/20: 8 children attended
- Curbside crafts every Wednesday
- Friday movies
 - 6/10: 4 attended the morning movie, 3 attended the afternoon movie
 - 6/17: 5 attended the morning movie, 6 attended the afternoon movie
- Working on new Storywalk
- G.O.A.T. – Storytime with pygmy goats scheduled for Saturday, June 25
- Percy Family Resource Fair
 - 6/11, 1-3pm – Handed out brochures, bookmarks, pens, and made crafts
- Teen Advisory Board, Book Club, and Game Days are going well

Administration

- Planned grant purchases: Extra lamination film, shelf dividers for teen section

New Business: Kevin made a motion to appoint Stephanie Hecht to be the IMRF agent. Michael seconded it. Motion carried.

Will make Juneteenth a holiday the following year.

We need an audit. Rachel will contact several auditors for bids.

Old Business:

Adjournment: Kevin made the motion to adjourn at 8:46. Dana seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach