

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

October 16, 2023

Minutes

Roll call and Declaration of quorum: Kim Knop called the meeting to order at 7:05

Present: Kim Knop, Michael Minton, Dana Warren, Kevin Knop, Randy Sherman, LaTisha Bievenue

Absent: Cheryn Sutton

Approval of Last Month's Minutes: Kevin made the motion and Randy seconded to accept the minutes from last month's meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors: Natalie Hand, Sabrina Jeremiah, Judy Wolters

Decennial Committee: Review Report for Compliance before the end of February. Next Decennial Meeting will be held March 18, 2024.

Correspondence:

Standing Committee Reports:

a. Finance: Budget appropriations next month

b. Library Policy:

c. Building and Grounds: Discussed broken window needing repairs, rocks were removed around the High School sign, Randy weeded.

d. Public Relations:

e. Technology: Neither grants awarded yet

f. Personnel: Hired new clerk, Suzanne Morris. Dana made motion to approve Rachel's expenses not covered by grants for the Springfield ILA conference. Randy seconded. Motion carried.

Financial Report: Kevin made the motion and Randy seconded to pay the bills. Motion carried.

Library Directors Report:

Staff & Staff Development

- New PT clerk hired – Suzanne Morris
- Rachel received scholarship to attend Illinois Library Association's Annual Conference in Springfield, October 24-26
 - Covers full conference cost plus \$200 reimbursement for travel expenses, etc

Collection Management

- Weeding finished

Organization of the Library

Collaboration with Partners & Outreach

- Zombie Party – October 7 – 25 kids
 - 2 T.A.B. volunteers helped
- Interactive Movie October 9, 4-6pm (Hocus Pocus) – 1 adult, 3 teens, 4 kids
- Pumpkin Decorating with Christy Howell
 - October 5 – 18 attended
 - October 12 – 10 attended
- Book Sale – October 12-14
- Monthly:
 - Teen Advisory Board September 27 – 5 teens
 - Lego Club 2nd session – 22 kids
 - Craft Club 2nd session – 25 kids
 - Next Story Hour - October 18, 11am
 - Next Book Club - November 3, 4:15pm
 - Game Days every Friday (Age 13 and up)

Administration

- Rob-See-Co grant recipients were being finalized this week, should hear in a couple of weeks
- Illinois Humanities Grant has not been decided yet

Old Business:

New Business:

Adjournment: Kevin made the motion to adjourn at 7:45. Michael seconded. Motion carried.

Respectfully submitted,

LaTisha Bievenue