

AGENDA

May 17, 2021

7:00 P.M.

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
 - a. Finance
 - b. Library Policy
 - c. Building and Grounds
 - d. Public Relations
 - e. Technology
 - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed session
11. Adjournment

Steeleville Area Public Library District

April 19, 2021

Minutes

Roll call and Declaration of quorum: Vice president Kim called the meeting to order at 7:03. Michael made the motion to accept the minutes. Kevin seconded the motion. Motion carried.

Present: Mary Lynn Gerlach , Michael Minton, Kim Knop and Kevin Knop

Absent: Cheryn Sutton and Neal Haertling. Rachel Rheinecker

Staff Present:

Visitors: None

Correspondence:

Standing Committee Reports:

- a. **Finance:**
- b. **Library Policy:**
- c. **Building and Grounds:**
- d. **Public Relations:**
- e. **Technology**
- f. **Personnel**
- g. **Financial Report:** Kim made the motion to accept the treasurer's report. Mary Lynn seconded it. Motion carried.

Library Director's Report:

- A. **Staff and Staff Development:**
 - CRP training completed by Drake and Rachel
 - Barcoding course completed by Taylor

- B. Collection Management:
 - 4th B2B grant purchase
 - Filling out some junior series with missing titles
 - Planning to start weeding soon
- C. Collaboration with Partners/Outreach:
 - Disney month
 - Planning Summer Reading – sidewalk chalk art event
- D. Administration:
 - Still have \$1,389.90 to spend by June 30 for B2B grant
 - E-rate form 471 submitted Mar 8
 - Met with CTS, Security and Alarm, and PASS Security; received quotes for camera DVR

Old Business:

New Business: Mary Lynn made a motion to make the month of May amnesty month. Kim seconded it. Motion carried.

Adjournment: Kim made a motion to adjourn at 7:39. Michael seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach, Secretary