Roll call and Declaration of quorum: Kim called the meeting to order at 7:03.

Present: Kim Knop, Kevin Knop, Michael Minton and Randy Sherman.

Approval of Last Month’s Minutes: Michael made the motion and Kevin seconded to accept the minutes from last month’s meeting. Motion carried.

Absent: Cheryn Sutton, Dana Warren, Mary Lynn Gerlach

Staff Present: Rachel Rheinecker

Visitors:

Correspondence: Good feedback from Book Club Christmas party.

Standing Committee Reports:

a. Finance:

b. Library Policy:

c. Building and Grounds: Terminix contract is monthly; can be canceled any time.

d. Public Relations:

e. Technology:

f. Personnel:

Financial Report: Last check was written to Barb Jeremiah. Kevin made the motion to accept the treasurer’s report and pay the bills. Randy seconded it. Motion carried.

Library Directors Report:
Staff & Staff Development
- Mandatory annual sexual harassment training December 15&16
Collection Management
Organization of the Library
Collaboration with Partners/Outreach
- Teen Advisory Board: 11/30 meeting: 1 attended, Grinchmas prep
- Game Days every Friday 3-6p.m. (Age 13 and up)
- Lego Club 12/7 Session: 16 attended
- Merry Grinchmas 12/10: 40 attended
- Craft Club 12/14 Session: 17 attended
- Gift Wrap Exchange 12/16: 1 attended
• Story hour 12/21 Story hour: 1 attended
• Book Club - next meeting January 20

Administration
• Working on the Live and Learn Construction Grant (for automatic doors)
• Looking for a grant to pay for necessary computer upgrades
• Working on Per Capita Grant application
• Erate form 470 submitted 12/14
• Rachel on vacation December 27-30

Old Business:

New Business:

Kevin made the motion to approve the 2023 holiday schedule and 2023 board meeting dates. Randy seconded, motion carried.

Reviewed Serving Our Public 4.0 chapters 10-13.

Adjournment: Kim made the motion to adjourn at 7:23. Kevin seconded it. Motion carried.

Respectfully submitted,

Mary Lynn Gerlach