

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

January 17, 2022

Minutes

Roll call and Declaration of quorum: Cheryn Sutton called the meeting to order at 7:08

Present: Mary Lynn Gerlach, Kim Knop, Cheryn Sutton, Michael Minton, Kevin Knop, Neal Haertling and Dana Warren.

Approval of Last Month's Minutes: Kim made the motion and Cheryn seconded to accept the minutes from last month's meeting. Motion carried.

Absent:

Staff Present: Rachel Rheinecker

Visitors / Public Comment: None

Correspondence: None

Standing Committee Reports

- a. Finance:
- b. Library Policy: Continuing to work on policy.
- c. Building and Grounds:
- d. Public Relations:
- e. Technology:
- f. Personnel:

Financial Report: Mary Lynn made the motion to accept the financial report. Kim seconded it. Motion carried.

Library Directors Report:

Staff and Development:

- Taylor's surgery postponed

Collection Management:

Organization of the Library:

- Office carpet, 31 chairs, kids area seats, rug, and floor pad cleaned Jan 8
- Planning reorganization of junior/tween/teen/new adult books in the Spring
- New paper roll car, book cart, and laminator

Collaboration with Partners/Outreach:

- Book tasting Jan 3 – 5 attendees and good feedback

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- Teen Advisory Board meeting January 26
- Superhero day scaled back
- Pausing some in-person programs until Covid numbers improve

Administration:

- Grant purchases: Shelf dividers, craft paper roll cart, book cart, programming materials, projector cart, laminators, DVD repair kit, masks
- Planned grant purchases: Microwave, button maker, WiFi printer
- Per Capita Grant application submitted 1/10/22
- Williams Heating & Air worked on HVAC 1/13/22

Old Business: It was decided to interview Stephanie Hecht for Barb Jeremiah. She is retiring the end of our fiscal year.

New Business: Revised chapter one of serving our public 4.0

Adjournment: Kim made a motion and Michael seconded it to adjourn at 7:42 p. m.
Motion carried.

Respectfully submitted,

Mary Lynn Gerlach