STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

June 20, 2023

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:04.

Present: Cheryn Sutton, Kim Knop, Michael Minton, Randy Sherman, and Dana Warren

Absent: Kevin Knop, LaTisha Bievenue

Approval of Last Month’s Minutes: Kim made the motion and Dana seconded to accept the minutes from last month’s meeting. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance: Discussed FY24 Budget
b. Library Policy: Two updated policies to review and vote next meeting
c. Building and Grounds: New rope on flagpole, landscaping looks good
d. Public Relations: Randy has been hanging flyers around town; successful
e. Technology:
f. Personnel:

Financial Report: Randy motioned and Dana seconded to pay the bills.

Library Directors Report:

Staff & Staff Development

Collection Management

Organization of the Library

Collaboration with Partners/Outreach

• Game Days every Friday (Age 13 and up): attendance average is 8
• Seizure First Aid Certification Training – July 11, 4:30pm
  o 14 people registered
• Summer Reading Program
  o Reading Logs/Bingo:
    ▪ 53 kids signed up
    ▪ 14 teens signed up
    ▪ 15 adults signed up
  o Camp READ for kids on Wednesdays
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- 6/7: 9 kids, read about self-expression and made hats
- 6/14: 12 kids, read about music and did karaoke
  - Weekly program for teens on Mondays
    - 6/5, Self-Portraits: 0 teens
    - 6/12, Karaoke: 2 teens
  - Weekly movie on Fridays
    - 6/9 (Brave): 2 attended
    - 6/16 (Coco): 7 attended
- Small Town Sawdust, June 24, 11am-1pm: 8 signed up
- Adult Paint & Sip, June 27, 4-6pm: 13 signed up
- Herb Garden Class, July 6, 5-6pm: 11 signed up
- Butterfly Garden Class, July 29, 5-6pm: 11 signed up

Administration
- Will hear about the Rob-See-Co Rural Library Grant on Sept 28
  - $1500 to help upgrade our computers
- Working on IPLAR (Annual Report), due 9/1/23
- Working on Erate 486

Old Business:

New Business:

Voted to approve budget for FY24: Dana Warren, aye; Kim Knop, aye; Michael Minton, aye; Randy Sherman, aye; Cheryn Sutton, aye.

Reviewed Serving Our Public 4.0 Chapters 4 (Access) and 5 (Building Infrastructure and Maintenance). Discussed long term storage needs.

Reviewed updated PTO and dress code policies. Will vote next meeting.

Adjournment: Kim made the motion to adjourn at 7:56. Cheryn seconded. Motion carried.

Respectfully submitted,

Latisha Bievenue